

eesi© 2.0 EXPLAINER 3: PAYMENT GATEWAY GUIDELINE

Paying for your current return

Step 1: Once you have loaded your information to your return and are satisfied that your information is correct, and have ticked the Acknowledgement box, you will select the black 'Proceed to payment' button.

Overview

Benefits

Auto-populate from previous return

Paste here

2025-07-24 - 2025-07-30 | Return total: R 0.00

		Week 39 - 2025-07-19	Week 40 - 2025-07-26			
Employee No.	Name	Benefit Code	Quantity	Benefit Code	Quantity	Total
Use search to add employee						
Number of employees: 0		R 0.00		R 0.00		0

Search employee number...

☒ I acknowledge that by checking the box provided I have reviewed and verified the information I have supplied, and that no changes will be possible after submission.

Save Progress

Proceed to payment

Step 2: You will be directed to your Proforma tab where you will select the red 'Pay Now' button.

Overview

Benefits

Proforma

Copy Link

Download/Print

Pay Now

Proforma Invoice



Registration No.: LR2/6/6/14
VAT Reg. No.: 4180116487

Note: If you are not the person making the payment, you can send a link to the person making the payments, by using the red 'Copy Link' button.

Note: If you have saved your return but have not yet submitted, you will not see the 'Pro-Forma' tab. In this case you will need to:

- i) Click on the 'Benefits' tab.
- ii) Tick off the blue acknowledgement box; and
- iii) Click on the black 'Proceed to Payment' button.

Overview **Benefits**

Auto-populate from previous return Paste here

2025-06-01 - 2025-06-03 | Return total: R 273.50

		Week 32 - 2025-05-31			
Employee No.	Name	Benefit Code	Quantity	Total	Amount
1		HFK - General Worker - Peninsula - Trade Union	2	2	R 273.50
Number of employees: 1			R 273.50	2	R 273.50

Search employee number...

☒ I acknowledge that by checking the box provided I have reviewed and verified the information I have supplied, and that no changes will be possible after submission.

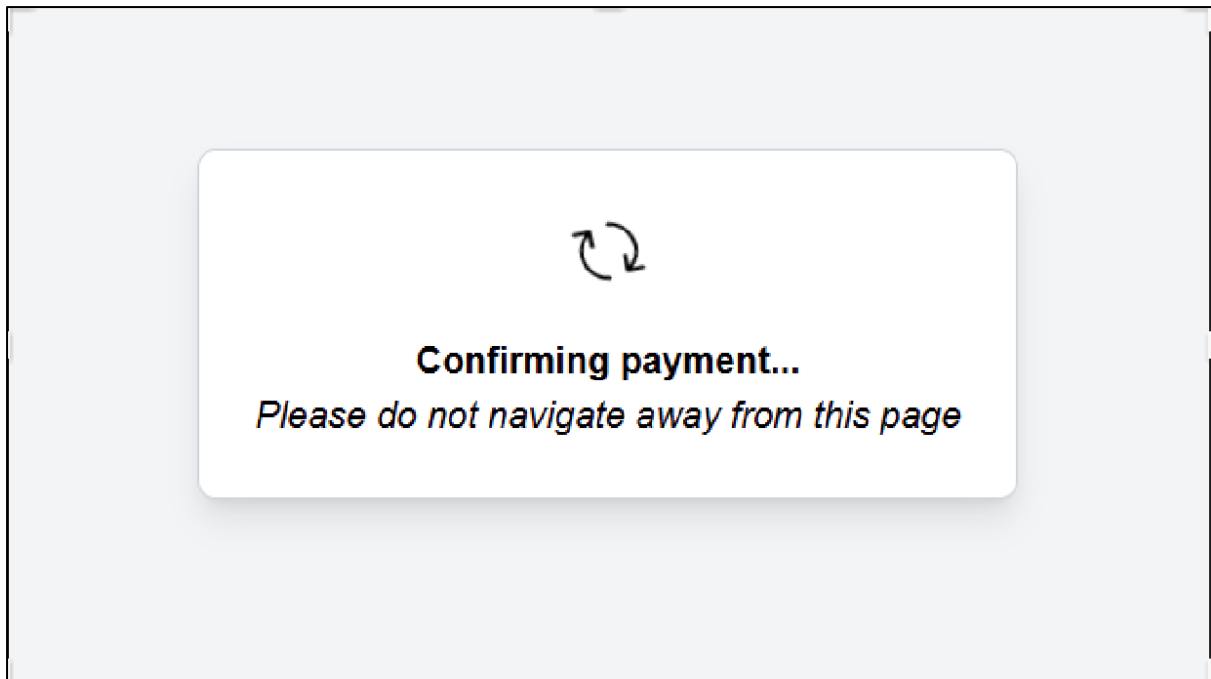
Save Progress Proceed to payment

Step 3: You will be directed to the Secure Payment Gateway (hosted by OZOW). Your Reference information will be populated automatically as well as the full amount due including any outstanding interest. You will not be able to amend these details.

Once you select your bank, you will be redirected to your own banking platform and profile to complete the EFT transaction.

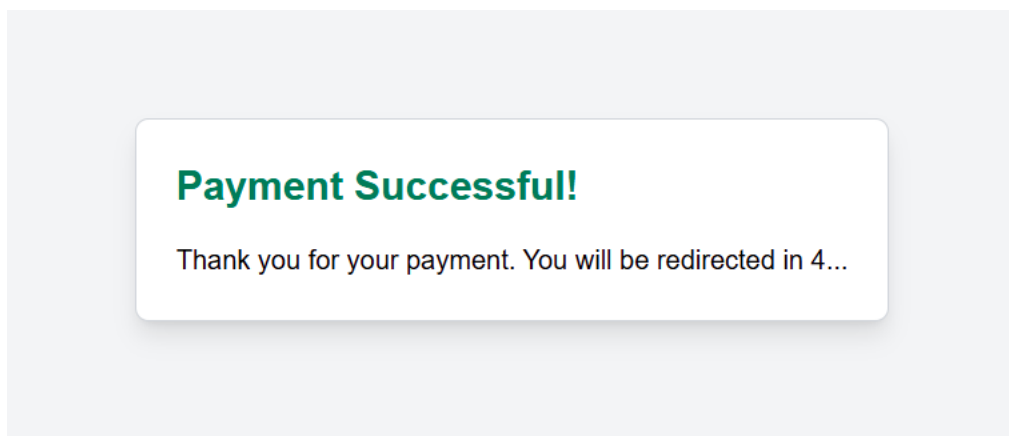
The screenshot shows the Ozow payment interface. At the top, the Ozow logo is on the left, and a help icon (?) and a close icon (X) are on the right. Below the logo, a payment confirmation box displays: "Pay The Building Industry Bargaining Council", "R145.94", and "Reference: 00000". To the right of this box is a small image of the Building Industry Bargaining Council logo. Below the confirmation box, the heading "Choose your bank" is followed by a progress indicator with three steps: 1 (highlighted in green), 2, and 3. A list of banks is provided, each with a colored icon, the bank name, and a "Select >" button. The banks listed are: Capitec Pay (blue icon), Absa Pay (red icon), FNB (teal icon), Investec (black icon), Nedbank (green icon), Standard Bank (blue icon), Bidvest Bank (dark blue icon), and TymeBank (yellow icon). At the bottom of the list, there is a link: "By continuing you agree to Ozow's [T&Cs](#)". Below this link is a button with a shield icon and the text "Secure TLS Encryption".

Step 4: Follow the instruction and do not navigate away from the page, to allow for the information and funds to be transferred between the Payment Gateway, your bank and your eesi© 2.0 portal.



Step 5: Wait for the confirmation of successful payment and to be directed back to your portal view where you will be able to view and download the Tax Invoice.

On the Overview, you will note that your transaction has been processed, as reflected on your outstanding balance for that return.



Paying for an older return

Click on the Pro-Forma Invoice for the return you are paying. Then follow the same process as you would when 'Paying for your current return' i.e. from steps 2 to 5, above.

[Copy Link](#) [Download/Print](#) [Pay Now](#)

Proforma Invoice

Employer Name: MURRAY & STEWART (BOLAND)
Employer Number: 10
VAT Number:
Generated Date: 2025-08-01

Address:


Registration No.: LR2/6/6/14
VAT Reg. No.: 4180116487

Purchase of new benefits from Week 25 to Week 25

Code	Quantity	Unit Cost	Total
I&K	1	R145.94	R145.94
Total Including VAT			R 145.94

Analysis of the above

BIBC levy (Employee)	R2.98	
BIBC levy (Employer)*	R2.98	
Bonus fund	R27.22	
Holiday fund	R34.47	
Pension fund	R68.92	
Sick fund	R5.29	
Trade union levy	R4.08	
Total Due		R 145.94
Total VAT paid on items marked with an *		R 0.39

Paying an outstanding amount on an older return

If there is an amount outstanding on a previous return due to short allocation of interest owed, this will be visible on the top and bottom of the Pro-Forma Invoice (See lines highlighted below).

[Overview](#) [Benefits](#) [Proforma Invoice](#)

[Copy Link](#) [Download/Print](#) [Pay Now](#)

Proforma Invoice

Employer Name:
Employer Number:
VAT Number:
Generated Date: 2025-08-05

Address:


Registration No.: LR2/6/6/14
VAT Reg. No.: 4180116487

Amount paid as at 2025-08-05: R 14,700.13
Outstanding amount as at 2025-08-05: R 180.39

Purchase of new benefits from Week 34 to Week 35

Code	Quantity	Unit Cost	Total
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Holiday fund	R3,274.99
Medical aid fund	R688.48
Pension fund	R6,544.35
Sick fund	R564.12
Trade union levy	R65.28
Interest	R180.39
Total Due	R 14,880.52
Total VAT paid on	R 92.75
Amount paid as at 2025-08-05	R 14,700.13
Outstanding amount as at 2025-08-05	R 180.39

Click on the red Pay Now button at the top of the Pro-Forma Invoice to pay the amount outstanding for a previous return as per steps 2 to 5, above. You can also use the Copy Link option to send a link to another person for payment via the Secure Ozow Gateway.

Submitting a Nil Return

☒ I acknowledge that by checking the box provided I have reviewed and verified the information I have supplied, and that no changes will be possible after submission.

From the Benefits tab where you have entered your Zero quantities:

- i) Tick off the blue acknowledgement box; and
- ii) Click on the black 'Proceed to Payment' button

This will open a Pro-Forma invoice with zero values. Click on the Submit button on the top of the Pro-Forma to process the Nil return, whereafter you will be directed back the grid.

Please direct any queries to employersupport@bibc.co.za.

Regards: eesi© 2.0 Project Team